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| WI-CP026 Run and Validate LM Files and LM Material Files |
| **Process Description:** |

| **Run and Validate LM Files and LM Material Files Processing Steps** | | **Comments** |
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|  | 1. Run the batch LM files report to populate the LM Files Reconciliation Spreadsheet  * In Cobra select **<Batch Reports>** on the Navigation Pane * Navigate to and select the **04xx Data Files** batch report by placing a check in the box.   + Where 04xx is your program. Each report in the batch should be checked * Right-click and select **Run Selected Reports** * **Anytime that your CPR’s are re-run, you should also rerun your LM Data Files** |  |
|  | 1. Validate LM Data Files    * The LM Data Files will be validated using you CPR Peer Review Checklist right before CPR’s are submitted. |  |